

SPRING ARBOR CONDOMINIUM ASSOCIATION  
BOARD OF DIRECTORS MEETING  
February 28, 2017

The Board of Directors meeting was called to order at 6:00 p.m. by the president, Charlie Brown, at the Brown residence. Members present were Charlie Brown, Brenda Hughes, Ted Michalik, Clayton Rock and Steve Roling. Also present was Amber Gabbard of Mulloy Properties.

The minutes of the Board meeting of 12/06/2016 was **approved by email vote**.

Amber Gabbard presented the call log information explaining that each issue has received a reply and action as needed.

Ted Michalik, presented an update of the 2017 Budget that has the estimated yearend balance replaced by the actual yearend balance which is used for the 2017 Budget.

Charlie Brown presented a request by Ted Champion for some Rules and Regulations changes. Ted Michalik presented an analysis and recommendations for changes. The sentiment was to approve them but final action is delayed until a review of Board Minutes can be done.

Steve Roling reported that ten units with the most need will have gutter guards installed before fall.

Charlie Brown reported: (1) The mailbox provided by the U.S. Postal Service for outgoing mail is not sufficiently secure. Roling moved that the mailbox for outgoing mail be replaced, Michalik voiced a second and **the vote was unanimous to approve**. (2) There will be two vacant Board seats to be filled at the May annual meeting.

There being no further business at 6:50 p.m., Rock moved to adjourn, Hughes voiced a second and **the vote was unanimous to adjourn**.

Respectfully submitted,

C. Clayton Rock  
secretary