

# Architectural Improvement Application

This application form should be submitted for any construction or addition to the exterior of your building, home or grounds. If in doubt about your particular project, contact the Management Agent, Amber Gabbard at 498-2403 or [agabbard@mulloyproperties.com](mailto:agabbard@mulloyproperties.com)

The object of requiring a Unit Owner to file an Improvement Application is to ensure that your planned improvement conforms to the Associations Declaration, enhances the beauty of the community, maintains the architectural harmony of the community and in no way inconveniences your fellow residents.

Name \_\_\_\_\_ Address \_\_\_\_\_  
Name of Association \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

An engineered drawing of all improvements must be submitted with the application to show exact location and dimensions in relation to your property and property lines.

Nature of Improvement \_\_\_\_\_  
Material \_\_\_\_\_ Color \_\_\_\_\_  
Location \_\_\_\_\_ Dimensions \_\_\_\_\_  
Approximate Cost \_\_\_\_\_ Contractors Certificate of Insurance # \_\_\_\_\_

*Please Note: Any fence constructed on the property must be constructed with the flat finished side facing out; support beams/boards are always to be constructed on the inside of the fence. Initial Here \_\_\_\_\_*

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's property. I agree to abide by the rules established by the Architectural Committee and will be solely liable for any upkeep required by the addition of this improvement. I understand that I am to contact the city to obtain a permit if one is required before I construct on my property.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_  
Printed Name \_\_\_\_\_

Please submit this form and all applicable attachments to Mulloy Properties, attn: Amber Gabbard. 8303 Shelbyville Rd., Louisville, KY 40222. You can fax or email your request to 498-2416 or [agabbard@mulloyproperties.com](mailto:agabbard@mulloyproperties.com) . Please allow ample time to review this request for approval.

For Management Purposes Only

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Date Application Received \_\_\_\_\_ Received by \_\_\_\_\_

Date Approved \_\_\_\_\_ By: \_\_\_\_\_

Date Disapproved \_\_\_\_\_ Reason: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_